



**MINISTRY OF EDUCATION**  
State Department for Technical & Vocational Training  
**KIHARU TECHNICAL AND VOCATIONAL COLLEGE**  
P.O.Box 29-10200, Murang'a, Tel: 0720-657-630  
Located at Gaturi ward, Kiambu Shopping Centre  
17kms along Murang'a Kiria-ini Road  
Email: [kiharutvc@gmail.com](mailto:kiharutvc@gmail.com) Website: [www.kiharutvc.ac.ke](http://www.kiharutvc.ac.ke)



REF: KTVC/SF/ADVERT/001/25

DATE: 12/11/2025

**JOB ADVERTISEMENT FOR STUDENT FINANCE OFFICER (1)**

Kiharu Technical and Vocational college is a registered public TVET Institution under the ministry of education State Department for Technical Vocational Education and Training. It's situated in Murang'a county, Gaturi ward, Kiambu shopping centre, 17km from Murang'a Town. The college seeks to recruit a competent, self-driven and qualified personnel to fill the position of a college Student Finance Officer on BOG contractual basis.

**Qualification**

- Bachelor's degree in Finance, Accounting, or a related field.
- CPA Section IV or higher (mandatory).
- Minimum of two experience in an accounting field
- Knowledge of Government financial procedures and PFM Act is an added advantage.
- Proficiency in Accounting software e.g., QuickBooks, ERP and MS Excel.
- High integrity, accuracy, and attention to detail.

**HOW TO APPLY**

Interested candidates should submit their application letter addressed to the Principal/BOG Secretary, detailed CV, copies of academic and professional certificates and other testimonials together with a copy of national identity card.

All applications should reach the undersigned not later than **3<sup>rd</sup> December, 2025** by close of business.

The Principal/BOG Secretary  
Kiharu Technical and Vocational College  
P.O Box 29-10200 Murang'a  
[kiharutvc@gmail.com](mailto:kiharutvc@gmail.com)



**Kiharu Technical and Vocational College is an equal opportunity employer. Women, marginalized groups and persons living with disabilities are encouraged to apply.**

**SPONSOR:** Ministry of Education, State Department for Technical Vocational Education and Training

**MISSION:** To empower and equip trainees by imparting skills for the world of work.

**VISION:** To provide quality market-driven training, research, innovation and entrepreneurship for the dynamic labor market and economic development.